

Board of Directors Report

Steve Baer, Susan & Don Bickel, Lynn Dixon, Bert Hafar, Joel McCoy, and Harvey Rider met on March 11, 2010 at Don's office.

1. Liability insurance – Due to the increasing success of the HWS events, the need to have insurance has become increasingly apparent. Susan gave an overview of the policy from NIAC (Nonprofit Insurance Alliance of California) policy, which has been deemed adequate and least expensive for our needs. Later Nancy Allen from Anderson Robinson Starkey Insurance Agency, Inc. came briefly to answer remaining questions, after which Susan moved that we apply for and sign the documents to acquire general (\$700) and automobile (\$200) coverage. Harvey seconded this and it was passed unanimously. Harvey then moved that Susan be designated as events coordinator as the signatory for this application. Joel seconded this and it also was passed unanimously. Ms. Allen left with the signed application, which will provide coverage beginning immediately, thus covering the upcoming April event. The actual full processing of this application must be completed for it to be in effect for WoodFair, which Ms. Allen did not think would be a problem. It was noted that the IRS is now processing requests for nonprofit status submitted September 2009. As ours was submitted last October, it should be processed soon. Susan also gave Ms. Allen a draft of the volunteer registration Form that contains a volunteer Insurance disclosure. She will get back to the board if it is as satisfactory as it already appears to be.
2. Review blue officer folders - Susan reviewed its contents, which each BOD member had received. The contents included: officers' job descriptions, a folder sample invoice for reimbursement form, Basic HWS information, articles of organization and bylaws, a disc with all policy documents, logos, etc.
3. US Bank signor papers have been completed. Don, Harvey and Steve have access to our account.
4. Proposed April workshop – Steve reported that Almquist has agreed to allow us to do a workshop in April on the premises, which has a nice demonstration/lecture area. It will probably be on a Saturday with Bert as guest speaker (proposed topic is Honing Sharpening Skills). Joel has schedule the March
5. April show at Old Town Art Gallery – There is currently 15 participants. Set up is next Friday. Steve will bring the booth, which is at Lynn's. Monica Shell will be in charge of refreshments. It was decided by unanimous acclamation that the approximately \$300 collected from the entrant's fee will be spent for the Art's Alive refreshments (\$100), a donation to the insurance fund (\$100), and advertisement, supplies, etc. (\$100). Several BOD members have stated they will be donating a portion of their April Art Show sales to the scholarship fund.
6. Update on WoodFair organization – Susan reported that the classes are set, the ad in "WoodworkerWest" placed, and the flyers are ready for the March membership mailing. She is currently working on the barbeque and getting more musical instrument makers to come as well as more musical entertainment for WoodFair. Don will try to get bulk mailing status from the USPO, which is available to non-profits. Lynn will have the mailing ready by Monday or Tuesday next.
7. Scholarship monies and distribution – Don moved and Harvey seconded that the paperwork, which Steve completed, for the "Humboldt WoodWorking Society Scholarship 2010" be submitted to CR. The board had first discussed its awarding criteria for two \$250 woodworking scholarships, which included a minimum grade point average, financial need, and recommendations by Construction Technology faculty. Presentation photo ops were discussed.
8. Membership cards – Bert made the cards and gave them to Lynn to mail out next week. Bert moved and Joel seconded that prorating of dues will be for new members only. This was unanimously passed. Steve volunteered to make a stamp for the mailing to help notify members who have failed to pay membership fees that the March mailing will be their last newsletter sans cards. It was discussed that there may be some members experiencing financial hardship. Any member in this position can contact Steve or Bert for HWS help with dues. Confidentiality will be maintained.
9. 2009 Taxes – Don will be taking care of electronically filing a HWS tax report. Though no actual taxes are due, filing is mandatory. The deadline is May 15th for nonprofits.
10. Post Office Key - Steve determined from the PO that he is in possession of the only key. More can be obtained for a charge of \$7 per key, however it was determined we do not currently need additional keys. Steve picks up HWS mail twice a week at present.
11. Next BOD Meeting – This will be at 5:30PM, April 15th, at Don's office.

Everyone enjoyed the healthy and very delicious snacks, which Susan brought, and the homemade apple juice that Steve shared.

Respectfully submitted March 13, 2010 by Lynn Dixon, Secretary

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