

Humboldt Woodworking Society
Board of Directors Meeting
December 1, 2011

Present: Don Bicknell, Susan Bicknell, Stephen Baer , Harvey Raider, Bert Hafer, Don Ehnebuske and Cheryl Baer (substitute secretary)

The meeting was called to order at 5:30 PM by Stephen Baer, President.

1. Approval of minutes

- Harvey moved with Bert seconding that we approve the minutes as emailed. Motion carried.

2. Treasurer's report

- Checks from the Holiday Gift Fair Auction have not been deposited yet as Don and Susan are waiting to get together with Leslie Douglas to show her the current system for recording financial records of the society.
- Don presented the treasurer's report. Highlights included that we show a net income of \$744.34. Total assets and liabilities were \$11,870.90 for 2011.
- Harvey moved with Susan seconding, a motion to approve the report as presented. Motion carried.

3. New officer progress

A. No one has agreed to be Publicity Coordinator or Event Coordinator for 2012 Board of Director positions.

- Susan will provide the Society with contacts for publicity for all events.
- Unless we are able to fill these positions, the Board will need to work together to cover these positions.
- Process and timing of transition to new officers – Stephen and Harvey will meet with Susan to identify the tasks which will need to be covered if the Publicity and Event Coordinator positions remain unfilled.
- Membership dues requests will need to go out soon.

4. WoodFair 2012 progress

- All expenses toward the WoodFair 2012 will be distributed in 2012.
- Don Ehnebuske reported that he met with Susan and they have discussed the process for WoodFair.
- Immediate Concerns were presented by Don
 1. Change Date –
 - He is exploring with Eric Almquist, the BOD and potential collaborators the possibility of a change in the date. The BOD will be polled by email as Don identifies possible dates.
 2. Submit Grant Applications
 - BOD will approve grants/funding
 3. Distribute Call for Entries
 - BOD will have the opportunity to approve major decisions/flyers/etc.
 4. Potential collaborations were presented for BOD input.
 - High Schools
 - Humboldt Made
 - Tribal Groups
 - Commercial Groups
 - Grant Making Entities

5. Future meetings

A. Holiday Gift Gallery

- Susan presented a preliminary report. There were 19 participants. The auction revenue was \$959.50 and the donations from participants totaled \$390. Susan reviewed the publicity for the Gift Gallery. Expenses total \$733.20 at this point. Harvey will send thank you letters to those who donated to the auction. Additional income from the sale of donated items is still unknown. Participants should collect their merchandise on January 2.

B. Holiday dinner – Friday, December 9 from 6 – 9 P.M.

- Harvey reported that he has a turkey for the dinner and that notices for the dinner have been emailed to all members. A second reminder will be sent out next week. Everyone should bring a potluck dish to share, their own beverage, table service and an item for the gift exchange. The gift exchange is voluntary and a great deal of fun for participants. Harvey will send a thank you for the donated turkey and the facility. Susan plans to bring potatoes, stuffing and gravy to go with the turkey.

6. **New Business**

- A. P.O. Box key needs to be provided to Don Ehnebuske.
 - Harvey moved with Don Bicknell seconding, that Stephen Baer and Don Ehnebuske be the authorized persons to access the HWS mail. Motion carried.
 - B. Don Ehnebuske will be given Susan's key to the Almquist Storage unit rented by HWS at the conclusion of the Holiday Gift Gallery.
 - C. Transfer of website email.
 - Webmaster, Kim Cabrera, requested via email, clarification of whether the BOD had requested a transfer of our domain name because she had received an email indicating the same. It was determined that we had not requested a transfer and that the email was unsolicited spam.
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7. **Next BOD meeting** will be held at 5:30 PM on January 11 at Don Bicknell's office.

The meeting was adjourned at 7 P.M.